www.acts.asn.au
c/o Griffith University EcoCentre
170 Kessels Road
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<u>Minutes of the</u>
<u>Australasian Campuses Towards Sustainability (ACTS)</u>
<u>Annual General Meeting</u>

Held online via GoToWebinar
2.00pm (AEDT) Thursday 18th December 2014

1. Welcome
   - Leanne Denby welcomed members to the AGM

2. Attendance
   - Recorded (attached)

3. Apologies
   - Jonathan Pheasant – Proxy to Leanne Denby

4. Minutes of 2013 AGM
   - Minutes from the 2013 Annual General Meeting
     - Moved: Delwyn Langdon
     - Seconded: Corey Peterson
     - **Carried**

5. Receiving Presidents Report by Leanne Denby
     - Moved: Delwyn Langdon
     - Seconded: Corey Peterson
     - **Carried**

6. Membership report by Rhiannon Chamberlain
     - Moved: Corey Peterson
     - Seconded: Sue Hopkins
     - **Carried**

7. Financial Report by Delwyn Langdon
   - Reported annual revenue of $169,000 with $189,000 expenses – reporting the first annual budget deficit. ACTS has $97,000 cash assets at the close of the financial year. Accounts independently audited by Hayes Knight Financial report.
     - Moved: Gitanjali Bedi
     - Seconded: Danielle Rostan-Herbert
     - **Carried**

- Hayes Knight Financial approved as auditors for 2015-2014 financial year:
- Moved: Sarah-Jo Steinhoff
- Seconded: Delwyn Langdon
- **Carried**

8. Election of Officers

- President – Leanne Denby, Macquarie University
  - Moved: Corey Peterson
  - Seconded: Gitanjali Bedi
  - **Carried**

- Vice President Strategy. Nominations received from Jonathan Pheasant, University of Adelaide and Julie O'Brien, La Trobe University. Vote from the floor for two nominees. Jonathan voted with in in with a majority 63%.
  - Moved: Delwyn Langdon
  - Seconded: Belinda Bean
  - **Carried**

- Vice President Partnerships – Linda Stevenson, RMIT
  - Moved: Danielle Rostan-Herbert
  - Seconded: Jennifer Chaput
  - **Carried**

- Vice President Resources – Corey Peterson, UTAS
  - Moved: Edward Maher
  - Seconded: Sarah-Jo Steinhoff
  - **Carried**

- Vice President EfS – Colin Hocking, La Trobe University
  - Moved: Gitanjali Bedi
  - Seconded: Colin Macgregor
  - **Carried**

- Secretary/Treasurer – Delwyn Langdon, Griffith University
  - Moved: Belinda Bean
  - Seconded: Sarah-Jo Steinhoff
  - **Carried**

- Vice President Programs – Edward Maher, Charles Sturt University
  - Moved: Corey Peterson
  - Seconded: Danielle Rostan-Herbert
  - **Carried**

9. Open the floor to ACTS members:
    • Potential partnerships with TEFMA (Danielle Rostan-Herbert). ACTS is in discussion with incoming TEFMA President Colin Reiter around potential partnership opportunities, such as joint webinars and co-location of 2016 conference with TEMC in Auckland.
    • End of year tiredness (Corey Peterson).
    • Thank you to Belinda Bean and Regional Directors (Sarah-Jo Steinhoff).
    • Fair Trade Association would like to have a relationship with ACTS (Danielle Rostan-Herbert).
    • Structure of Regional Directors to be reviewed in the New Year (Leanne Denby).
    • ACTS Strategy has been drafted, with member feedback incorporated. The newly formed ACTS Board will finalise the strategy and then it will distributed to the membership (Leanne Denby).
    • Need to revitalise ACTS and EfS. Interested parties to contact Colin Hocking c.hocking@latrobe.edu.au.
    • Well done and thanks to all (Gitanjali Bedi).

10. Seasons Greeting and thank you to all that were involved in ACTS in the last year – Leanne Denby.

11. Meeting closed 2.56pm (AEDT)

Attendees

Name		Institution
Sarah Jo	Steinhoff	Macquarie University
Colin	Macgregor	James Cook University
Hugh	Greenough	The Northern Sydney Institue
Sara	rickards	Macquarie University
Meg	Collis	James Cook University
Julie	O'Brien	La Trobe University
Ed	Maher	Charles Sturt University
Belinda	Bean	Macquarie University
Rachael	Keefe	Melbourne Polytechnic (formally NMIT)
Sue	Hopkins	ACTS
Leanne	Denby	Macquarie University
Gitanjali	Bedi	Swinburne University of Technology
Jennifer	Chaput	La Trobe University
Colin	Hocking	La Trobe University
Danielle	Rostan-Herbert	The University of Melbourne
Delwyn	Langdon	Griffith University
Linda	Stevenson	RMIT University
Carmen	Primo Perez	University of Tasmania
Corey	Peterson	University of Tasmania
Rhiannon	Chamberlain	ACTS